



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

GOVT DEGREE COLLEGE RAJOURI

- Name of the Head of the institution **Prof. (Dr.) Shamim Ahmed Azad**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **01962262510**
- Mobile no **9419171895**
- Registered e-mail **gdcrajouri@gmail.com**
- Alternate e-mail **iqacgdcrajouri@gmail.com**
- Address **Kheora**
- City/Town **Rajouri**
- State/UT **Jammu and Kashmir**
- Pin Code **185133**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **University of Jammu, Jammu**
- Name of the IQAC Coordinator **Prof. Asadullah Khan**
- Phone No. **01962262510**
- Alternate phone No. **01962262510**
- Mobile **9419643663**
- IQAC e-mail address **gdcrajour@gmail.com**
- Alternate Email address **iqacgdcrajour@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://www.gpgcollegerajouri.ac.in/pdf/AQAR-2021-22.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://gpgcollegerajouri.ac.in/calendar.php>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B	2.41	2020	08/01/2020	07/01/2025

6. Date of Establishment of IQAC

15/03/2005

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Mohd Tufail, Department Geography, Govt. Degree College Rajouri	IMPRESS SCHEME, impact of Climate Change on Tribals	ICSSR, New Delhi	2 years	10.0 lakhs
Dr. Mohd Tufail, Department of Geography, Govt. degree College Rajouri	SEED DIVISION, Upliftment of Tribals by Technologyca l Inputs	DST, Govt. of India	3 years	57.0 lakhs

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **02**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

College Alumni Meet

Parent-Teacher Meet

Introduction New PG Courses in the College

Conduct of Seminars, workshops and Conference during the year

Providing Yoga training to the students of the college

Celebration of Digital Awareness Week

Organisation of Week long Activities on Gandhi Jayanti

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Submission of Proposals for construction of Separate Administrative Block with Staff Parking and Separate Block PG Chemistry	The J&K Higher Education Department has sanctioned the projects under CAPEX and released 1st installment of funds
Constitution of different college committees for developmental works	The Committees constituted by the college have worked for the development of the college to the entire satisfaction of the administration
Provision Centralized Internet facility to the Students and Staff	Browsing Centre having Internet connectivity has been established

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

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4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://gpgcollegerajouri.ac.in/calender.php				
5.Accreditation Details					
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Nil	Nil
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Year	Date of Submission
2022	01/03/2022

15.Multidisciplinary / interdisciplinary

Government Degree College Rajouri has a holistic multidisciplinary curriculum with a vision to equip the students with an overall knowledge on allied fields apart from their core subjects. Humanities, Science and Mathematics are an integral part of the courses in the Institute. For every subjects like Physics, Chemistry, Mathematics, English, Biology, Environmental Science are taught in their 1st four semesters. Credit based course on Environmental education is a part of the curriculum. Projects on community engagement and social service are undertaken by students every semester. For example, Distribution of necessary accessories to orphanages and old age homes, blood donation camps, educating women on health and hygiene etc.

16.Academic bank of credits (ABC):

The Academic Bank of Credits (ABC) functions when an Institute issues its own Degrees/Diploma/Certificates. As the college is affiliated with University of Jammu, all the Degrees/Diploma/Certificates are issued by the University. The is in the process of maintaining the ABC and all the related data of students has been compiled by the college and submitted to the University. The Academic bank of credits (ABC) shall be made operational from the next session 2023.

17.Skill development:

The institution's skill development efforts resonate with that of National Skill Development Corporation evident through its enrichment of curriculum, electives, add-on courses etc.

The Institute organizes various model-making competitions and exhibitions (Smart maker festival), workshops, and live projects with industry collaboration for the students on a regular basis to encourage vocational education. External experts guide the students in the same during tri-mentoring sessions.

The soft skill development program is an integral part of every student's curriculum. Besides English Learning and Teaching Skills (ICLETS) Conference is organized by the Institute where student participation is witnessed in large numbers every year.

Essential Skill Development and the Constitution of India are

mandatory courses, which are compulsory for all students to get constitutional and citizenship values. Values and Ethics course is made mandatory for all to have ethical values inculcated. Different social programs are organized and various NSS activities are organized by student chapters and clubs to imbibe the holistic human values needed for the overall character development of an individual. Yoga training camps are also organized for all students to assimilate the values needed to live a peaceful life.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course) is an important component of NEP, 2020. We are preparing for implementation of NEP 2020 in letter and spirit. As and when its implementation gets completed, the work shall be done in this direction.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome Based Education is a student-centric instruction model that focuses on measuring student performance through outcomes. Outcomes include knowledge, skills and attitudes. OBE is an educational approach and a learning philosophy, focusing and organizing the entire academic programs (curriculum) and instructional efforts around clearly defined 'outcomes' we want all students to demonstrate when they complete the program. traditional Examination system has been the predominant instrument used for student assessment. For the most part, students are not allowed to participate in assessing their own progress or accomplishments. However, teachers have realised that 'academic exams' are a limited type of assessment, they do not thoroughly or accurately give a view of the students' academic development, performance and capabilities. These academic exams do not consider students' various learning styles, their personal backgrounds, their interests and their needs. Because of these limitations in traditional assessment, teachers have begun to use other types of assessment that are more responsive to student diversity.

20.Distance education/online education:

The Maximum courses are offered by the Institute in physical mode. The distance education centres have been established by the college by MoU with IGNOU, MANUU and University of Jammu which caters to need of large number of students especially those who are employed or those can not afford to undertake their studies

in regular mode. Online education through lectures in IEM learning platform, Youtube lectures by faculties are there in addition to regular physical classes to encourage learning in blended mode. Students are directed to do MOOCs courses in NPTEL. The possibility of more Online courses may be planned by the Institute in future.

Extended Profile

1.Programme

1.1

25

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

2947

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

1474

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

732

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded

3.Academic	
3.1	61
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	74
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	20
Total number of Classrooms and Seminar halls	
4.2	47.82
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	177
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to University of Jammu and adheres to the curriculum designed and prescribed by the University of Jammu. However, the curriculum is operationalized keeping in mind the requirements and resources of the college. Every HoD of respective department is member of board of studies and thus took part in designing of the curriculum. With the objective of achieving excellence in education, the institution ensures the following:

1. Academic calendar is prepared at the commencement of the

academic session depicting schedule of classwork, internal assessment tests, examinations and other curricular activities.

2. Along with general time table of the college, each department is asked to prepare its individual departmental timetable so as to allocate the theory and laboratory courses to faculty members according to skills and relevant experience.

3. Work load for each subject is calculated and accordingly full-time teachers/guest faculty is engaged on the basis of requirement.

4. In order to maintain the student-teacher ratio as per the norms of Higher Education Department the students are allotted various sections based on the respective strength in various courses.

5. Students are taught by using modern ICT tools in order to make the teaching interactive.

6. Regular feedback is taken from students both formally and informally regarding different aspects of curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.gpgcollegerajouri.ac.in/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution strictly adheres to its own academic calendar with respect to continuous internal evaluation within the broader contour of affiliated university calendar. This calendar is encapsulated in prospectus of the institution and uploaded on college website before the start of each session for its wide circulation. For the sake of execution of planned activities well in time, our academic calendar depicts schedules of;

1. Orientation Programs in the classes by the teachers i:e about scheme of examination.
2. Curriculum and Co-curricular Activities.
3. Celebration of all international and national days.
4. Conduct of internal evaluations (internal assessment the as well as practical).

5. Tentative dates of external examinations (theory as well as practical).
6. From the beginning of each session all faculty member conducts the ir theory and practical classes of the students smoothly according to the institutional master time table. These timetables are uploaded on website and displayed on noticeboards, which helps in monitoring the regularity of classes. Timely completion of syllabus, revision and internal evaluation are carried out in compliance with the schedule listed in the academic calendar.
7. Final internal assessments are duly signed by teacher in charge, Head of department and principal. There after it is subjected to for verification by an external committee duly constituted by the university.
8. All faculty members participate in the central evaluation process to ensure timely declaration of results of university examinations.
9. This facilitates commencement of the new session as per schedule.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.gpgcollegerajouri.ac.in/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

05

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

61

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human

Values, Environment and Sustainability into the Curriculum

Environmental Consciousness: Enrichment through curriculum

Government Degree College Rajouri is affiliated to the University of Jammu. The college has introduced many courses that towards in still in gpr of essional ethics ,gender equality and human rights, and sensitivity to environmental concerns among students may classify as:

GenderSensitization:

1. A skill course in B.ASemester 3rd sociology titled 'GenderSensitization' has been introduced to make students aware about the problems and issues related gender in equality and remedial measures thereof.
1. InPoliticalSciencesubjectalso,wehavenumberoftopicslikeFemini smandwomenIssuesthatdirectlydealwithgendersensitizationandgenderissues.

HumanvaluesandEthics:

1. Int hecourseofEducation,PoliticalScienceandArabicwehavenumberoftopicsthatdealwiththehumanvaluesandethicslikeIndianSocial Institutions,IndianCulture,Family,HumanRights,GenderandEnvironment.
2. TherearetwocompulsorycoursesonEnvironmentalSciencewhicharetoughtinthefirstttwosemestersofallprograms inourcollege.Theprime focusofwhichistoeducatethestudentsaboutthedamagebeingdonetoenvironment,risingchallengeofclimatechange,andthewaysandmeanstoreversethistrend.Inadditiontothese,thereisanoptionalskillcourseon'Solidwastemanagementinsemester3rdforallprograms.

Enrichmentthroughvariousco-curricularactivities

Thecollegeorganizesseveralco-curricularactivities to promotetheawarenessongendersensitization,humanvalues,ethicsand environmentalconsciousnessamongthestudents.

Promotion of gender equality and social justice

In order to strengthen the gender equality and social equality among student's community, our college organizes several symposiums and debates competition on the said issues. Women Empowerment Cell of the college every year celebrates the international women day and organizes seminars/symposiums/poster making competitions on the themes like Problems of woman in 21st Century, Beti Bachao Beti Padhao, save girl child, female infanticide etc.

Promotion of environmental responsibility

The colleges try to promote the environmental responsibility through the Eco Club and NSS. Various activities like cleanliness drive, tree-plantation, creating habitats for birds, quiz, extension lectures are continuously organized by these committees to bring awareness and sensitivity among student and faculty of the college.

Seminars/Debate/poster Competition

The women empowerment cell, NSS, NCC, cultural and literary committees and psychological counseling cell of the college from time to time organizes several programs on the issues related to women empowerment, gender equality, sustainable agriculture, deforestation, and plantation drives are organized within the college campus. The college has played a very active role in Swachh Bharat Abhiyan.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

23

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers **Employers** **Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.gpgcollegerajouri.ac.in/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.gpgcollegerajouri.ac.in/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2947

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

629

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In Govt. Degree College Rajouri, we identify students as slow learners and advanced learners based on the prerequisite tests, class interaction, test performances. We at the institute, give

emphasis on improving the performance of slow learners by providing remedial classes which are conducted outside regular classes. Specifically, for difficult subjects like Mathematics, Physics and Chemistry, extra classes are taken for students who have failed in the exam where the faculty spares time to sit with those students individually to cope up with the subject. Through a mentor-mentee system also all kind of supports are provided to the slow learners. Based on the results of the prerequisite exams, classroom interaction, and test performance, we categorize students as slow learners and advanced learners at Govt. Degree College Rajouri. The institute places a strong emphasis on enhancing the performance of slow learners by offering remedial lessons outside of normal classes. Particularly for challenging courses like Mathematics, Physics, and Chemistry, extra classes are held for students who did not pass the exam, and the staff makes time to work one-on-one with those students to help them understand the material. The slow learners are also given all kinds of help through a mentor-mentee system.

File Description	Documents
Paste link for additional information	https://www.gpgcollegerajouri.ac.in/
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3096	104

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College has always remained active to initiate and focus on the student centric teaching-learning methods which help a lot in attaining learner autonomy and independence.

Student activity

To boost the participative learning, the students are encouraged to participate in various activities organized by their concerned Department and present novel ideas and information gathered from different sources.. Various seminars, workshops and lectures are conducted from time to time to enhance the participative learning of students. Test series and regular assignments are conducted in order to acquaint students with problem solving methods.

Teacher activity

The following measures are in place which has been adopted by the teachers to ensure enhancement of learning experiences:

The interactive method makes learning easy and interesting with greater participation of students by motivating them to take part in group discussions, role play, subject quiz, news analysis, educational game, discussion and question and answer sessions.

The case study analysis and discussion methods are being opted in the Departments where students gain skills in critical thinking, communications and group dynamics.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers of the College try to make the best use of the technology in their teaching process. ICT has enabled better and swifter communication; presentation of ideas in an effective and relevant way. It is an effective tool for acquiring information from multiple sources to help Students to enhance their knowledge database.

The College has a Wi-Fi Enabled Campus which helps the teachers and students to stay Connected to the internet and learn and teach the updated information. The college has ICT Enabled Classrooms having Desktops, Laptops, Projectors which helps in the e-learning Process. Some teachers use and share E books which are very useful for the students as they are handy and saves the cost of buying the physical books. Teachers use microphone-Connected speakers to

enable them to reach to all the students in the classroom effectively.

Teachers have started taking lectures online on Google Meet, Zoom, Microsoft Teams, etc. FDPs are conducted to enable/familiarize the teachers with these online platforms.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

60

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

60

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

25

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The schedule of internal assessment (class tests, viva-voce and practical experiments as prescribed by the university of Jammu) for each course is prepared by the departments keeping consistency with the college academic calendar and university notification. The departments notify students about the date and time of the internal assessment. The schedule is strictly maintained by each department. Almost all internal assessments for the academic session 2020-21 were conducted through online mode due to the pandemic situation. After each internal assessment, teachers point out the deficiencies of students in the evaluated answer scripts

and give comments for further improvement. Internal assessments are conducted by the teachers on each topic taught by them and the average of all internal assessments for the course is considered as the evaluative one which has weightage in the university results at the end of each semester. Each department preserves all records of the internal assessment conducted during the academic session. The non-evaluative internal assessments include powerpoint presentations by students, debates, field work, quizzes, storytelling sessions, students playing role of teachers, discussions, assignments of writing poems and stories etc which not only develop their subject knowledge but also improve their interpersonal skills and creative thinking.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.gpgcollegerajouri.ac.in/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

For the internal assessment examinations, the institution has developed an efficient mechanism to deal with the grievances. Feedback is collected from the students every year by the IQAC about the fairness of the internal evaluation and whether their performance in the internal evaluation was discussed with them by the department. Departments have provided the liberty to its students to write to the departmental email id for any issues/ grievances related to the internal examination. The departments have always been well-prepared to solve any issues/grievances regarding the internal examination efficiently in a transparent way within a short period. Students can also apply stating their grievance to the Principal if they are not satisfied by the departmental explanations to their grievances. Students can also apply to the Grievance Redressal Cell to report such grievances. A complaint box is provided at the entrance of the administrative building to lodge complaints. During the pandemic situation, the common problem reported by few students from remote areas was slow or poor internet connectivity during submission of online assignments. To resolve this issue, retest was arranged by the departments if a student somehow has missed any online MCQ test or has poor performance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.gpgcollegerajouri.ac.in/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Learning Outcome Based Curriculum framework (LOCF) was introduced by the affiliating university from the academic session 2020-21. The program outcomes and course outcomes of each discipline are uploaded and displayed on the college website in the webpage Microsoft Word - combination and stream (gpgcollegerajouri.ac.in). In the orientation session for the newly admitted students, the program outcomes are communicated to them by the teachers and college administration. For each semester, before delivering a course, in the interactive class, teachers inform the students about the course outcomes and also address their queries related to the same. In each academic session, the Internal Quality Assurance Cell (IQAC) collects feedback from the students that whether the expected competencies, course outcomes and programme outcomes were informed to them by the teachers. On the basis of the feedback report, IQAC gives suggestions to the departments. The Internal Quality Assurance Cell (IQAC) also collects feedback from the faculty members that whether the course outcomes mentioned in the syllabus are well defined and clear and IQAC forwards the feedback report through the Principal to the affiliating University for necessary action.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.gpgcollegerajouri.ac.in/
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The program outcomes are mapped with the course outcomes as mentioned in the university curriculum and the CO-PO (Course Outcome-Programme outcome) mapping for those subjects which have

not yet been defined by the affiliating university is done following the UGC-LOCF guidelines. The marks obtained by students in each question (addressing the course outcomes specifically) in the final end semester university examinations is not disclosed to the affiliated colleges by the university. Thus, the attainment of the course outcomes and program outcome is assessed by the institution from the performance of students in the continuous internal assessment examinations. For the class tests, the course outcomes (CO1, CO2, CO3, CO4 etc) of each student is calculated from the percentage of marks obtained and marks attempted in the questions which address the COs. The percentage is then assessed in the scale of 3 (target varies in the humanities, science and commerce courses) to calculate the average COs, which are then mapped to give average POs and finally the PO attainment of the whole batch. The attainment of COs and POs is also assessed from the formative assessments such as viva-voce, student seminar, group discussions, practical experiments, field study and the projects.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.gpgcollegerajouri.ac.in/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

654

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.gpgcollegerajouri.ac.in/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.gpgcollegerajouri.ac.in/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1200000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

Nil

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has very well established innovation ecosystem and research cell. Various programmes and seminars are also conducted for promotion of research in the college. Various workshops are also organized for staff members and students for promotion of research in the college. The institution is also working for registration of patents with various patenting authorities. The college is also working in collaboration with other institutions of the area for promotion of innovation and exchange of knowledge and research related activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

nil

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

nil

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities in the neighbourhood community during the session 2021-22: Swachh Bharat Summer Internship programs have been organised in the village Choudhary Nar in the month of June 2021. The program was organised to make aware the local people of importance of cleanliness. Special winter camp was organised in the college and visits made in the peripheral areas for several days during the month of December 2021. Activities like cleaning the campus area, cleaning of natural water springs in the area, river banks etc were performed during the camp. The volunteers also interacted with the local shopkeepers not to use single use plastic packaging in daily routine. Two days workshop on Environmental protection was organised in the college campus and a plantation drive held in the college campus as well as its peripheral areas during Feb. 22. The college organised an online poster making and paper bag making competition on International plastic bag free day in July 2021. The theme was 'Say No To Plastic'. Week long awareness program on AIDS was organised in the month of December 2021. The Red Ribbon Club and NSS Unit jointly organised the program in collaboration with J&K AIDS Control Society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

22

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

568

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

Nil

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

Nil

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Govt. Degree College Rajouri provides a state of the art infrastructure that gives the students an excellent learning opportunity as it is vision of our college and hence the

facilities provided are upto the requirements. Each department has its own Lecture Halls and Laboratories which are air conditioned and spacious, augmented with Integrated Audio-Visual teaching aids. Every lecture hall is equipped with Smart boards and white boards and projectors to enhance the learning process. The Conference Hall of the college provides the perfect setting for staff meetings, video conferencing, etc which can accommodate 80 people and is well equipped with LCD and PA system, ACs, etc. The State-of-the-art Multipurpose Hall with seating capacity of over 300 people acts as a common ground for students, faculty and guest speakers of various fields for regular interfaces, conferences and other events. The institution is having a Central library with the built-up area at with seating capacity at 200. A separate section for international and specialty driven journals is also present with catalogue. Library is integrated with browsing room with 15 computers to facilitate E-learning. The Science departments are having well equipped laboratories with latest instruments and devices to conduct experimental studies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.gpgcollegerajouri.ac.in

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Govt Degree College Rajouri has a separate Sports Complex for indoor games and sports which include Chess ,Carom Board, Table Tennis, Judo and Wrestling. The College has a big Playground sufficient for Cricket, Volley Ball, Foot Ball, Kabbadi, Kho Kho, Badminton and Athletic facilities. The Gymnasium Hall of the College was established in 2009 which is now well equipped with Gymnasium instruments and items and remains opened for the benefits of the students. The Physical Director and Deputy help the students during gymnasium activities. A Yoga Centre is also well established in the college in which students as well as members of civil society are actively engaged in promoting Yoga as way of healthy life. The Institution emphasizes on physical activities to provide both fitness and mental relaxation. We have a Multipurpose Hall of the Institution with a capacity of 300 students for carrying out cultural activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	www.gpgcollegerajouri.ac.in

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

43.08

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a fully automated, well developed and maintained central library with more than 60,000 books and all required

academic resources including internet facility and electronic gateways for accessing and sharing electronic learning and teaching resources among researchers, teachers, students and the visitors. The departments have their own departmental libraries with ample number of books and internet facilities. The working hours of the library: 9.00 a.m. to 10.00 p.m. 1. Koha 1.0 (Library management software) the library is computerized and automated using the user-friendly software called "Koha 1.0". Koha is a full featured Integrated Library System (ILS). There is no cost for the license, we have the freedom to modify the product to adapt it to our needs. Developed initially in New Zealand by Katipo Communications with Horowhenua Library Trust, it is currently maintained by a dedicated team of software providers and library technology staff from around the globe.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.74

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

350

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the college. A well equipped Browsing Centre is functioning in the college where students and faculty get the internet services. The students of the college are access to the computer lab. In addition to the Broadband connection to the Principal and other departments, the BSNL Fiber Connection has also been installed in the Browsing Centre. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms and laboratories, whenever needed. The different educational sites are shown to the students with the help of digital devices. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities. Following are some basic facilities for updating:

College itself formats the computers without fees and other charges with the help of Expert staff members. Anti-virus is regularly installed in computer. All the computer have been equipped with anti-virus and Wi-Fi connectivity the in Principal chamber, Office-room, IQAC room, library and laboratories.

Website is maintained by the Say Technologies Jammu. The College annually pays the Maintenance and Renewal Charges to the said firm.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

177

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

43.08

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College is following the Provisions of General Financial and Accounting Rules (GF&AR) governed by Finance Department-Government of Jammu and Kashmir within the provisions of GF&AR the procedure for Purchase and Maintenance of the College is as follows :-

- The college has a standard operating procedure for all purchases and maintenance contracts.
- A committee of the senior/ experienced teachers is framed to ensure that budget allocations are utilized for the purpose for which they were made without compromising on quality and rules.
- For the purpose of maintenance and utilization of Physical, Academic and Support Facilities, college provides budget provision for every financial year.
- Budget provisions are based on previous year's expenses and current year's requirements from various departments.
- College Development Committee and College Advisory Committee approve these budget provisions on the basis of recommendations made by the Purchase Committee.
- After approval, budget allotments are made to the departments (Laboratories, Library, Sports and other departments).
- After verification and stock entries, all Head of the Departments, Library and Store etc. submit the bills for payment to the college Accounts Section.

The Accounts Section again examines these bills and put up the same to the Principal for approval of payment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

1453

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to Institutional website	https://www.gpgcollegegerajouri.ac.in/index.php
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1370

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1370

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

06

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

12

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

05

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college actively encourages student participation in its administrative, co-curricular, and extra-curricular activities. Students are involved through various means such as their

participation discussions on institutional issues, addressing their grievances, decision making on several academics aspects, and actively engaging them in sports and cultural activities of the college.

To ensure student representation, the college has a formal students' body, formed and regularly elected in a democratic way. This body consists of a head boy, a head girl, and several secretaries representing different classes. The primary objective of the Students' Body is to safeguard student welfare and promote and coordinate extra-curricular activities, aiming for effective and cooperative management in the institution. It collaborates with the college administration in organizing programs, activities, and services that cater to the students' co-curricular, cultural, social, recreational, and educational interests. The Students Body serves as a platform for students to express their ideas, interests, and concerns to both teachers and fellow students. Furthermore, it plays a crucial role in developing students' leadership skills, providing valuable experience, contributing to program planning and development, and promoting volunteering. Additionally, it fosters social awareness among students.

In addition to the main Students' Body, the college ensures student representation in major committees and groups such as IQAC, Sports Committee, Hostel Committees, and others.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College Alumni Association is a registered body that plays a vital role in the comprehensive growth of the institution. It boasts of a substantial membership of alumni who maintain regular communication and connection. Many of the college's former students, who are now actively involved in diverse sectors, actively participate to support and benefit their alma mater in various ways.

The college periodically invites its alumni to engage them in developmental and other relevant activities of the institution. Meetings of the Alumni Association are conducted within the college premises to address a wide range of issues encountered by the college, in addition to their regular functions. Former students of the college wholeheartedly contribute in various capacities to tackle the challenges faced by the institution. The college alumni, serving in different roles across various sectors, offer valuable guidance and counseling to the students on different occasions. Moreover, they generously contribute by providing technical expertise, moral support, and financial assistance to the institution. The annual meeting of the Alumni Association was hosted in the month of June and the decisions and the recommendations made therein were followed in letter and spirit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

It was a landmark day in the history of the Pir Panjal region when Government Degree College Rajouri was declared open on 6th of June 1981 by Jammu and Kashmir Government. Right from its inception, the mission of the college has always been empowering this region by providing holistic and secular education. The college caters to the needs of the twin districts (Rajouri and Poonch) of the Pir Panjal region.

Vision: The College promotes the advancement of academics/professional knowledge both in creation and dissemination, by providing successful graduates and Postgraduates and continuously improving the learning environment to its constituents while maintaining high ethical, multicultural, and global standards.

Mission:

- To promote quality education that fosters student development with excellence in academics.
- To offer a wide range of choices for study at UG/PG Courses to students coming from different social backgrounds.
- To introduce innovative programs that will significantly contribute to the prosperity of the region.
- To develop balanced personality development of students through a wide variety of curricular and co-curricular

activities

- To impart ethical values to the youth forensuring the harmonious functioning of society.

The vision and mission of the institution are reflected in governance by effective teaching and learning processes at par with ideals of quality education underlined by UGC more importantly the NEP 2020. The information is transmitted to the students, staff, and other stakeholders by way of Prospectus, the College website, and by displaying on the boards at prominent places within the College Campus on a regular basis.

File Description	Documents
Paste link for additional information	https://gpgcollegerajouri.ac.in/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

At the beginning of each academic session, the first meeting of the teacher's council is held to frame the sub-committees related to academic affairs. Teachers propose their suggestions and after thorough discussions, the composition of each committee is nominated unanimously by the council. Every year, the composition of different committees is changed to ensure uniform exposure of duties for the academic and professional development of teachers. The Governing body, IQAC, and all sub-committees have teachers' representatives, while the Governing Body, Anti-Ragging Committee, and Internal Complaints Committee have student representatives. All administrative committees include Non-teaching staff representatives. Participative management is ensured at the strategic, functional, and operational levels. The Principal, Governing body, Teachers' Council, and the IQAC are involved in defining policies & procedures, framing guidelines, rules & regulations pertaining to admission, examination, discipline, grievance, support services, finance, etc. Teachers share knowledge and expertise among themselves, students, and staff members while working on a committee. The Principal interacts with the affiliated university, government, external agencies & teachers and also maintains academic interactions with the concerned departments of the affiliating university. Students and office staff contribute significantly to executing academic, administrative, extension-related, and extracurricular activities.

The college has adopted an online admission process and digital financial matters.

File Description	Documents
Paste link for additional information	https://gpgcollegegerajouri.ac.in/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution has defined the strategic plan and works accordingly for effective deployment. The strategic plan (SP) are (1) SP1: To create teaching excellence in departments with optimal use of resources (2) SP2: To introduce research activities (Ph.D. programs) in the PG departments (3) SP3: To increase the number of faculty with Ph.D. qualification (4) SP4: To make the students more equipped in practical training and hands-on experience (5) SP5: To increase the percentage of students progressing to higher studies and jobs (6) SP6: To utilize alternating sources of energy by harnessing solar energy, improved waste management practices and make a green college campus by cleaning the campus and planting more trees. The report on the Deployment of the SPs is uploaded to the website. SP2 has been implemented successfully during the academic session 2020-21, Considering the research activities and faculty profile, the department has granted permission to start research in the college. Some Universities have approved our teachers as research guides and co-guides. A central research laboratory has already been established out of the grants released by the Department of Science and Technology, GOI under the FIST Programme 2014. Research-related instruments and equipment have been procured for research activities in the college.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://gpgcollegegerajouri.ac.in/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution is a government college and is fully controlled by the rules, regulations, and policies of the Government of Jammu and Kashmir. Recruitment, promotion, placements, transfers, and other service-related matters of staff are fully controlled by the Government of Jammu and Kashmir in accordance with the Jammu and Kashmir Government Service Rules. Recruitment of Faculty Members is done by the Government of Jammu and Kashmir on the recommendation of the Public Service Commission. Curriculum designing and examination patterns and modalities are decided by the affiliating university (University of Jammu). The institution involves the participation of Governing Body, Internal Quality Assurance Cell (IQAC), Teacher's Council, non-teaching staff, and Students' Union for implementation of the policies and guidelines. At the start of every session, the IQAC, Advisory, and Development committees of the college devise a plan of action for the betterment of academics and the development of the college. The college administration focused on the plan during the session for implementation of the plan. The College committees remain fully functional during the session. A slight disturbance has occurred in the implementation of the plan of action during 2020-21 due to Covid-19 however, the faculty has fully contributed through online mode. The college's local fund employees were involved in campus maintenance after following Covid-19 protocol during the period of Covid.

File Description	Documents
Paste link for additional information	https://gpgcollegerajouri.ac.in/
Link to Organogram of the institution webpage	https://gpgcollegerajouri.ac.in/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. All benefits of the Jammu and Kashmir Government Employees are applicable to the Teaching and Non-Teaching Staff of this institution. Some of them are listed below: • General Provident Fund (GPF) with nomination and loan facilities • Jammu and Kashmir Health Scheme for all medical benefits • Gratuity and Pension Scheme of Government of Jammu and Kashmir after retirement • Group Insurance cum Savings Scheme (GISS) • Child Care Leave, maternity and paternity leave for female and male teachers and non-teaching staff • Residential Quarter facility in the college campus

1. Faculty Members are provided duty-on-leave to participate in orientation programmes, refresher courses, short-term courses, seminars, workshops and other professional development programmes

2. Training programmes on soft skills for the teachers and non-teaching staff.

3. Workshops for Income Tax related issues faced by teachers and non-teaching staff.

4. Health awareness programmes.

5. Ramps and washrooms to cater to the needs of differently-abled employees.

6. Stress management through different recreational programmes such as the Celebration of Eid, Holi, Durga Puja, Cultural Programs, Teachers' Day, Annual Functions, etc.

File Description	Documents
Paste link for additional information	https://gpgcollegerajouri.ac.in/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

29

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Performance Appraisal System for teaching and non-teaching staff is followed as per the Government Guidelines:

Self-appraisal: The faculty submits a self-appraisal report in the

form of an Annual Performance Report (APR) in the prescribed Performa at the end of every academic year which is evaluated by the Principal of the College and later on the same is reviewed by the higher authorities. The teacher maintains records of teaching, examination, college work, the performance of the committee in which the particular teacher work as a convener/member, research, and publications to calculate API scores, and the same is then filled in the APRs. The concerned employee has also to reflect on his/her contribution to campus development, sports, and other co-curricular activities in his / her APRs. These APRs are also considered for clearing probation as well as for the next placement/promotion of the employee/ faculty.

Students' feedback on teaching: At the end of every semester students give feedback about their course teachers which is analyzed by the Head of the department.

Staff Appraisal by HOD: At the end of every academic year, a report of the contribution of the staff members (teaching and non-teaching) of individual departments in College activities and their performance is reported by the Head of the Department.

File Description	Documents
Paste link for additional information	https://gpgcollegerajouri.ac.in/
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has constituted different committees to check and examine the Financial Transactions, development, management of landscape and purchases, requirement, and academics in the college. The funds are released by the State Government to develop the infrastructure and to meet the college expenses. The university grants commission also releases funds under developmental grants as the college is recognized under section 2(f) and 12(B) of UGC. Other agencies like DST also release funds for different projects. The funds released are utilized in the College by the drawing and disbursing officer who is the Principal of the college. In the case of grants released by UGC, the utilization certificates regularly being sent to UGC duly

audited by a Chartered Accountant (CA). The Audit and Finance department of the state Government also audits the accounts after every two years. The latest audit report is enclosed herewith. The Department of Accounts and Audit of the Government regularly checks and audits periodically.

File Description	Documents
Paste link for additional information	https://gpgcollegeerajouri.ac.in/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a Government institution, the source of funds is from the Government of Jammu and Kashmir. The salary component of funds is fully under the jurisdiction of the Government of Jammu and Kashmir. Excluding the salary component, the institution applies to the government for administrative approval stating the justification and fund requirement for academic, physical, and sports facilities. Funds were also received under the RUSA Scheme and from the research projects. Departments, Central Library, and different units/cells apply to the Principal for the purchase/maintenance of equipment, books and journals, computers, contingencies, organizing events, and other requirements stating proper justification and budget. The Principal conducts meetings with the Departmental Heads/cells/units, Coordinator, IQAC, Secretary Teachers' Council, and Librarian to finalize the

allotment of funds. Subsequently, the "Central Purchase and Tender Committee" performs all activities such as inviting tender/quotations, and preparing comparative statements and payments strictly following the Government Guidelines in all purchases. On receipt of the respective resources, concerned department/cell/unit verifies the same. While purchasing equipment/instruments it is always ensured that the installation charges and maintenance charges (within warranty period) are provided by the company, which delivers the equipment. Such clause is inserted in the work order of the equipment/ instrument.

File Description	Documents
Paste link for additional information	https://gpgcollegegerajouri.ac.in/
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Significant contributions made by IQAC during the current year:

1. Scrutiny and forwarding of the applications of 17 faculty members for promotion under the Career Advancement Scheme.
2. Implementation of an Online Feedback System from the stakeholders through the Management Information System (MIS) and the subsequent analysis and submission of the same with suggestions to the affiliating university and higher authority.
3. Organization of a series of webinars for students in collaboration with different departments of Government Colleges to sensitize the students towards the Indian democracy and civil society, philosophical aspects, social, curricular aspects, and environmental aspects.
4. Maintaining the Institutional Database and providing the same for the COVID-19 vaccination program, in response to different government notifications, UGC, University of Jammu circulars, and for SC, ST, OBC, and Pahari-speaking scholarship portal information.
5. IQAC provided suggestions to the Principal to take necessary steps on different aspects such as filling vacant teaching posts,

applying to the State Government for fund allotment for the procurement of protection equipment and consumables against COVID-19, subscription of online journals, waste management in the college campus and environment-friendly initiatives, fire-fighting arrangement and purchase of server to introduce the online issue of college journal.

File Description	Documents
Paste link for additional information	https://gpgcollegerajouri.ac.in/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC sincerely reviewed and suggested strategies to improve the quality of the teaching-learning process from time to time during the post-accreditation period. In 2019, the NAAC report suggested that computer-aided methods were not used by the teachers of the Humanities and the Commerce streams. IQAC suggested the procurement and installation of ICT tools for classroom teaching. Each department has been provided with desktops/laptops. LCD projectors to display power-point presentations in each department were installed. More than Sixteen classrooms have been renovated and converted to smart classrooms provided with a projector, podium, smart board, and well-furnished furniture. All teachers now use ICT-enabled tools for teaching. IQAC also organized a workshop for the designing and development of E-content. Subscription of E-journal and N-LIST for E-resources has been implemented. The feedback of students, teachers, alumni, and employers on curricular aspects is reviewed by the IQAC to provide suggestions for implementation such as the program outcomes and course outcomes uploaded to the institutional website, and orientation programs are also organized to make students aware of the learning outcomes. The effective mentoring mechanism was also implemented by the IQAC through proper notification. Students convey their learning problems to the mentors, which are resolved.

File Description	Documents
Paste link for additional information	https://gpgcollegerajouri.ac.in/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gpgcollegerajouri.ac.in/
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The concept of gender equity refers to "fairness of treatment for both women and men, according to their respective needs. This may include equal treatment or treatment that is different but which is considered equivalent in terms of rights, benefits, obligations and opportunities" Education deals with formation of habits of human beings. If so, we need education seriously to focus on promoting the equal participation of women and men in making decisions; reducing enrolment gap between women's and men's access; giving equality in learning process, educational outcomes and external results; and providing equal benefits for both sexes. Gender equity in education means that males and females have equal

opportunities in terms of economic, social, cultural, and political developments. If gender equity is exactly achieved this will contribute to future of girls and boys more than approaches men-centered, and girls will get benefits from public and domestic life as much as boy.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

College is committed to "zero waste" and reducing the environmental impact of its activities through its philosophy of "reduce-reuse-recycle". A prudent budgeting approach is adopted in what we purchase as a first step towards reducing waste. Over the years, the college recycling scheme has included office stationery, electronics, laboratory material and furniture.

- **Solid waste:** The entire plantation of on the campus is organically nurtured from the Solid waste management produced from the bio waste from the College campus. College is produced at the campus from the bio waste matter of the college as organic nutrients for the plantations with the

firm endeavour of promoting recycling of waste and dissemination of the practice of organic farming. The eco-friendly waste management system involves a magnetic flux created with controlled oxygen presence which ensures the complete combustion of waste decomposing municipal solid waste material. During the destruction process there is no dour, flies or leaching of contaminants.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socioeconomic and other diversities. With great fervour the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, Lal Bahadur Shastri. On birth anniversary of Sardar Vallabhbhai Patel on October 31, institution celebrates Rashtriya Ekta Diwas (pledge is taken by staff and students on National Integration Day) every year. Online essay competition on the theme "life and contributions of Mahatma Gandhi" on Oct.2nd 2021. Online quiz Competition on indian constitution and fundamental rights on the constitution day Nov. 26, 2021, Covid 19 Awareness Campaign May-2021, Online Debate Competition on World no Tobacco Day May 31st 2021, Online Essay and Poster Competition, on the theme "Yoga for Immunity Boosting and various Yog Asanas with their benefits", June 21,2021.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

www.gpgcollegeerajouri.ac.in

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

B. Any 3 of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/ organizes national and international commemorative days, events and festivals. National festivals play an important role in planting seed of Nationalism and Patriotism among people of India. Our institution celebrates these events

with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.STUDENTS QUALITY CIRCLE

To identify advanced and slow learners among students is one of the objectives. Advanced learners help in improving the quality of slow learners through various learner centric activities. Advanced learners get an opportunity to reach a higher level of Excellency. Gradually the slow learners transform into students with improved excellence. To map the transition rate of learning abilities among the students is another objective.

2.Improving Teaching - Learning Process

- The syllabus coverage in some cases is being hurried and towards the end of the semester where information are being crammed at once. This sluggish coverage initially and hurried coverage later should be avoided giving enough time to student in comprehending the topics and assimilating the facts.
- The teachers find it difficult to keep pace with the techno - savvy student learners. It has become essential for some of the teachers to adapt to the latest pedagogic styles and include ICT in class room teaching. The mismatch between the student learner and the teacher in the use and comfort of handling varieties of tools available for teaching - learning needs to bridge.

File Description	Documents
Best practices in the Institutional website	www.gpgcollegerajouri.ac.in/Bestpracties.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Performance of the Institution in one area Distinctive to its Priority and Thrust The College has provided tremendous thrust and priority to its Program of Diversity Inclusion and Integration - an area distinctive to the Vision of the College. The Vision of the College is to educate, enable and empower young women, including foreign women students from different countries that form a significant section of the student community in the College. To acclimatize the foreign students and bridge the knowledge and language gap, communication classes are organized by the College for them through International Students Desk. The College emphasizes the need to mainstream the marginalized and weaker sections of students to ensure justice and equity in society. The Mission is to steer the education it offers not only towards the pragmatic goal of employability, but also to build a life of the mind and sensitize and orient its students to the service of the community, in the quest for a better life for society and the world that we inhabit. The College follows a proactive financial aid policy and 'Need Blind Admission Policy', organizes courses in the teaching-learning of English Language and ICT skills for Economically Weaker Sections.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to University of Jammu and adheres to the curriculum designed and prescribed by the University of Jammu. However, the curriculum is operationalized keeping in mind the requirements and resources of the college. Every HoD of respective department is member of board of studies and thus took part in designing of the curriculum. With the objective of achieving excellence in education, the institution ensures the following:

1. Academic calendar is prepared at the commencement of the academic session depicting schedule of classwork, internal assessment tests, examinations and other curricular activities.

2. Along with general time table of the college, each department is asked to prepare its individual departmental timetable so as to allocate the theory and laboratory courses to faculty members according to skills and relevant experience.

3. Work load for each subject is calculated and accordingly full-time teachers/guest faculty is engaged on the basis of requirement.

4. In order to maintain the student-teacher ratio as per the norms of Higher Education Department the students are allotted various sections based on the respective strength in various courses.

5. Students are taught by using modern ICT tools in order to make the teaching interactive.

6. Regular feedback is taken from students both formally and informally regarding different aspects of curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.gpgcollegegerajouri.ac.in/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution strictly adheres to its own academic calendar with respect to continuous internal evaluation within the broader contour of affiliated university calendar. This calendar is encapsulated in prospectus of the institution and uploaded on college website before the start of each session for its wide circulation. For the sake of execution of planned activities well in time, our academic calendar depicts schedules of;

1. Orientation Programs in the classes by the teachers i:e about scheme of examination.
2. Curriculum and Co-curricular Activities.
3. Celebration of all international and national days.
4. Conduct of internal evaluations (internal assessment the as well as practical).
5. Tentative dates of external examinations (theory as well as practical).
6. From the beginning of each session all faculty member conducts the ir theory and practical classes of the students smoothly according to the institutional master time table. These timetables are uploaded on website and displayed on noticeboards, which helps in monitoring the regularity of classes. Timely completion of syllabus, revision and internal evaluation are carried out in compliance with the schedule listed in the academic calendar.
7. Final internal assessments are duly signed by teacher in charge, Head of department and principal. There after it is subjected to for verification by an external committee duly constituted by the university.
8. All faculty members participate in the central evaluation process to ensure timely declaration of results of university examinations.
9. This facilitates commencement of the new session as per schedule.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.gpgcollegegerajouri.ac.in/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

05

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

61

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environmental Consciousness: Enrichment through curriculum

Government Degree College Rajouri is affiliated to the University of Jammu. The college has introduced many courses that towards in still in gpr of essional ethics ,gender equality and human rights, and sensitivity to environmental concerns among students may classify as:

GenderSensitization:

1. A skill course in B.ASemester 3rd sociology titled 'GenderSensitization' has been introduced to make students aware about the problems and issues related

gender in equality and remedial measures thereof.

1. In Political Sciences subject also, we have number of topics like Feminism and women issues that directly deal with gender sensitization and gender issues.

Human values and Ethics:

1. In the course of Education, Political Science and Arabic we have number of topics that deal with the human values and ethics like Indian Social Institutions, Indian Culture, Family, Human Rights, Gender and Environment.
2. There are two compulsory courses on Environmental Science which are taught in the first two semesters of all programs in our college. The prime focus of which is to educate the students about the damage being done to environment, rising challenge of climate change, and the ways and means to reverse this trend. In addition to these, there is a optional skill course on 'Solid waste management' in semester 3rd for all programs.

Enrichment through various co-curricular activities

The college organizes several co-curricular activities to promote the awareness on gender sensitization, human values, ethics and environmental consciousness among the students.

Promotion of gender equality and social justice

In order to strengthen the gender equality and social equality among student's community, our college organizes several symposiums and debates competition on the said issues. Women Empowerment Cell of the college every year celebrates the international women day and organizes seminars/symposiums/poster making competitions on the themes like Problems of woman in 21st Century, Beti Bachho Beti Padhao, save girl child, female infanticide etc.

Promotion of environmental responsibility

The college tries to promote the environmental responsibility through the Eco Club and NSS. Various activities like cleanliness drive, tree-planting

ntation, creating habitats for birds, quiz, extension lectures are continuously organized by these committees to bring awareness and sensitivity among students and faculty of the college.

Seminars/Debate/poster Competition

The women empowerment cell, NSS, NCC, cultural and literary committees and psychological counseling cell of the college from time to time organizes several programs on the issues related to women empowerment, gender equality, sustainable agriculture, deforestation, and plantation drives are organized within the college campus. The college has played a very active role in Swachh Bharat Abhiyan.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships**23**

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.gpgcollegegerajouri.ac.in/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.gpgcollegegerajouri.ac.in/

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year**

2.1.1.1 - Number of students admitted during the year**2947**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year****629**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In Govt. Degree College Rajouri, we identify students as slow learners and advanced learners based on the prerequisite tests, class interaction, test performances. We at the institute, give emphasis on improving the performance of slow learners by providing remedial classes which are conducted outside regular classes. Specifically, for difficult subjects like Mathematics, Physics and Chemistry, extra classes are taken for students who have failed in the exam where the faculty spares time to sit with those students individually to cope up with the subject. Through a mentor-mentee system also all kind of supports are provided to the slow learners. Based on the results of the prerequisite exams, classroom interaction, and test performance, we categorize students as slow learners and advanced learners at Govt. Degree College Rajouri. The institute places a strong emphasis on enhancing the performance of slow learners by offering remedial lessons outside of normal classes. Particularly for challenging courses like Mathematics, Physics, and Chemistry, extra classes are held for students who did not pass the exam, and the staff makes time to work one-on-

one with those students to help them understand the material. The slow learners are also given all kinds of help through a mentor-mentee system.

File Description	Documents
Paste link for additional information	https://www.gpgcollegerajouri.ac.in/
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3096	104

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College has always remained active to initiate and focus on the student centric teaching-learning methods which help a lot in attaining learner autonomy and independence.

Student activity

To boost the participative learning, the students are encouraged to participate in various activities organized by their concerned Department and present novel ideas and information gathered from different sources.. Various seminars, workshops and lectures are conducted from time to time to enhance the participative learning of students. Test series and regular assignments are conducted in order to acquaint students with problem solving methods.

Teacher activity

The following measures are in place which has been adopted by the teachers to ensure enhancement of learning experiences:

The interactive method makes learning easy and interesting with

greater participation of students by motivating them to take part in group discussions, role play, subject quiz, news analysis, educational game, discussion and question and answer sessions.

The case study analysis and discussion methods are being opted in the Departments where students gain skills in critical thinking, communications and group dynamics.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers of the College try to make the best use of the technology in their teaching process. ICT has enabled better and swifter communication; presentation of ideas in an effective and relevant way. It is an effective tool for acquiring information from multiple sources to help Students to enhance their knowledge database.

The College has a Wi-Fi Enabled Campus which helps the teachers and students to stay Connected to the internet and learn and teach the updated information. The college has ICT Enabled Classrooms having Desktops, Laptops, Projectors which helps in the e-learning Process. Some teachers use and share E books which are very useful for the students as they are handy and saves the cost of buying the physical books. Teachers use microphone-Connected speakers to enable them to reach to all the students in the classroom effectively.

Teachers have started taking lectures online on Google Meet, Zoom, Microsoft Teams, etc. FDPs are conducted to enable/familiarize the teachers with these online platforms.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

60

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

60

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

25

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The schedule of internal assessment (class tests, viva-voce and practical experiments as prescribed by the university of Jammu) for each course is prepared by the departments keeping consistency with the college academic calendar and university notification. The departments notify students about the date and time of the internal assessment. The schedule is strictly maintained by each department. Almost all internal assessments for the academic session 2020-21 were conducted through online mode due to the pandemic situation. After each internal assessment, teachers point out the deficiencies of students in the evaluated answer scripts and give comments for further improvement. Internal assessments are conducted by the teachers on each topic taught by them and the average of all internal assessments for the course is considered as the evaluative one which has weightage in the university results at the end of each semester. Each department preserves all records of the internal assessment conducted during the academic session. The

non-evaluative internal assessments include powerpoint presentations by students, debates, field work, quizzes, storytelling sessions, students playing role of teachers, discussions, assignments of writing poems and stories etc which not only develop their subject knowledge but also improve their interpersonal skills and creative thinking.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.gpgcollegerajouri.ac.in/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

For the internal assessment examinations, the institution has developed an efficient mechanism to deal with the grievances. Feedback is collected from the students every year by the IQAC about the fairness of the internal evaluation and whether their performance in the internal evaluation was discussed with them by the department. Departments have provided the liberty to its students to write to the departmental email id for any issues/grievances related to the internal examination. The departments have always been well-prepared to solve any issues/grievances regarding the internal examination efficiently in a transparent way within a short period. Students can also apply stating their grievance to the Principal if they are not satisfied by the departmental explanations to their grievances. Students can also apply to the Grievance Redressal Cell to report such grievances. A complaint box is provided at the entrance of the administrative building to lodge complaints. During the pandemic situation, the common problem reported by few students from remote areas was slow or poor internet connectivity during submission of online assignments. To resolve this issue, retest was arranged by the departments if a student somehow has missed any online MCQ test or has poor performance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.gpgcollegerajouri.ac.in/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Learning Outcome Based Curriculum framework (LOCF) was introduced by the affiliating university from the academic session 2020-21. The program outcomes and course outcomes of each discipline are uploaded and displayed on the college website in the webpage Microsoft Word - combination and stream (gpgcollegerajouri.ac.in). In the orientation session for the newly admitted students, the program outcomes are communicated to them by the teachers and college administration. For each semester, before delivering a course, in the interactive class, teachers inform the students about the course outcomes and also address their queries related to the same. In each academic session, the Internal Quality Assurance Cell (IQAC) collects feedback from the students that whether the expected competencies, course outcomes and programme outcomes were informed to them by the teachers. On the basis of the feedback report, IQAC gives suggestions to the departments. The Internal Quality Assurance Cell (IQAC) also collects feedback from the faculty members that whether the course outcomes mentioned in the syllabus are well defined and clear and IQAC forwards the feedback report through the Principal to the affiliating University for necessary action.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.gpgcollegerajouri.ac.in/
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The program outcomes are mapped with the course outcomes as mentioned in the university curriculum and the CO-PO (Course Outcome-Programme outcome) mapping for those subjects which have not yet been defined by the affiliating university is done following the UGC-LOCF guidelines. The marks obtained by students in each question (addressing the course outcomes specifically) in the final end semester university examinations is not disclosed to the affiliated colleges by the university.

Thus, the attainment of the course outcomes and program outcome is assessed by the institution from the performance of students in the continuous internal assessment examinations. For the class tests, the course outcomes (CO1, CO2, CO3, CO4 etc) of each student is calculated from the percentage of marks obtained and marks attempted in the questions which address the COs. The percentage is then assessed in the scale of 3 (target varies in the humanities, science and commerce courses) to calculate the average COs, which are then mapped to give average POs and finally the PO attainment of the whole batch. The attainment of COs and POs is also assessed from the formative assessments such as viva-voce, student seminar, group discussions, practical experiments, field study and the projects.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.gpgcollegerajouri.ac.in/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

654

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.gpgcollegerajouri.ac.in/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.gpgcollegerajouri.ac.in/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****1200000**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides****Nil**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year****01**

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has very well established innovation ecosystem and research cell. Various programmes and seminars are also conducted for promotion of research in the college. Various workshops are also organized for staff members and students for promotion of research in the college. The institution is also working for registration of patents with various patenting authorities. The college is also working in collaboration with other institutions of the area for promotion of innovation and exchange of knowledge and research related activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

nil

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

nIL

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities in the neighbourhood community during the session 2021-22:Swachh bharat Summer Internship programs have been organised in the village Choudhary nar in the month of June 2021. The program was organised to make aware the local people of importance of cleanliness. Special winter camp was organised in the college and visits made in the peripheral areas for several days during the momnth of December 2021. Activities like cleaning the campus area, cleaning of natural water springs in the area, river banks etc were performed during the camp.The volunteers also interacted with the local shopkeepers not to use single use plastic packaging in daily routine.Two days workshop on Environmental protection was organised in the college capmus and a planatation drive held in the college campus as well as its peripheral areas during feb. 22.The college organised an online poster making anf paper bag making competition on International plastic bag free day in July 2021. The theme was 'Say No To Plastic'. Week long awareness program on AIDS was organised in the month of December 2021. The Red Ribbon Club and NSS Unit jointly organised the program in collaboration with J&K AIDS Control Society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from

Government/ Government recognized bodies year wise during the year**Nil**

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

22

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

568

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

Nil

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

Nil

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Govt. Degree College Rajouri provides a state of the art infrastructure that gives the students an excellent learning opportunity as it is vision of our college and hence the facilities provided are upto the requirements. Each department has its own Lecture Halls and Laboratories which are air conditioned and spacious, augmented with Integrated Audio-Visual teaching aids. Every lecture hall is equipped with Smart boards and white boards and projectors to enhance the learning process. The Conference Hall of the college provides the perfect setting for staff meetings, video conferencing, etc which can accommodate 80 people and is well equipped with LCD and PA system, ACs, etc. The State-of-the-art Multipurpose Hall with seating capacity of over 300 people acts as a common ground for students, faculty and guest speakers of various fields for regular interfaces, conferences and other events. The institution is having a Central library with the built-up area at with seating capacity at 200. A separate section for international and specialty driven journals is also present with catalogue. Library is integrated with browsing room with 15 computers to facilitate E-learning. The Science departments are having well equipped laboratories with latest instruments and devices to conduct experimental studies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.gpgcollegeajouri.ac.in

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Govt Degree College Rajouri has a separate Sports Complex for indoor games and sports which include Chess ,Carom Board, Table Tennis, Judo and Wrestling. The College has a big Playground sufficient for Cricket, Volley Ball, Foot Ball, Kabbadi, Kho Kho, Badminton and Athletic facilities. The Gymnasium Hall of the College was established in 2009 which is now well equipped with Gymnasium instruments and items and remains opened for the

benefits of the students. The Physical Director and Deputy help the students during gymnasium activities. A Yoga Centre is also well established in the college in which students as well as members of civil society are actively engaged in promoting Yoga as way of healthy life. The Institution emphasizes on physical activities to provide both fitness and mental relaxation. We have a Multipurpose Hall of the Institution with a capacity of 300 students for carrying out cultural activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	www.gpgcollegegerajouri.ac.in

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

43.08

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a fully automated, well developed and maintained central library with more than 60,000 books and all required academic resources including internet facility and electronic gateways for accessing and sharing electronic learning and teaching resources among researchers, teachers, students and the visitors. The departments have their own departmental libraries with ample number of books and internet facilities. The working hours of the library: 9.00 a.m. to 10.00 p.m. 1. Koha 1.0 (Library management software) the library is computerized and automated using the user-friendly software called "Koha 1.0". Koha is a full featured Integrated Library System (ILS). There is no cost for the license, we have the freedom to modify the product to adapt it to our needs. Developed initially in New Zealand by Katipo Communications with Horowhenua Library Trust, it is currently maintained by a dedicated team of software providers and library technology staff from around the globe.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.74

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

350

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the college. A well equipped Browsing Centre is functioning in the college where students and faculty get the internet services. The students of the college are access to the computer lab. In addition to the Broadband connection to the

Principal and other departments, the BSNL Fiber Connection has also been installed in the Browsing Centre. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms and laboratories, whenever needed. The different educational sites are shown to the students with the help of digital devices. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities. Following are some basic facilities for updating:

College itself formats the computers without fees and other charges with the help of Expert staff members. Anti-virus is regularly installed in computer. All the computer have been equipped with anti-virus and Wi-Fi connectivity the in Principal chamber, Office-room, IQAC room, library and laboratories.

Website is maintained by the Say Technologies Jammu. The College annually pays the Maintenance and Renewal Charges to the said firm.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

177

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

43.08

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College is following the Provisions of General Financial and Accounting Rules (GF&AR) governed by Finance Department- Government of Jammu and Kashmir within the provisions of GF&AR the procedure for Purchase and Maintenance of the College is as follows :-

- The college has a standard operating procedure for all purchases and maintenance contracts.
- A committee of the senior/ experienced teachers is framed to ensure that budget allocations are utilized for the purpose for which they were made without compromising on quality and rules.
- For the purpose of maintenance and utilization of Physical, Academic and Support Facilities, college provides budget provision for every financial year.

- Budget provisions are based on previous year's expenses and current year's requirements from various departments.
- College Development Committee and College Advisory Committee approve these budget provisions on the basis of recommendations made by the Purchase Committee.
- After approval, budget allotments are made to the departments (Laboratories, Library, Sports and other departments).
- After verification and stock entries, all Head of the Departments, Library and Store etc. submit the bills for payment to the college Accounts Section.

The Accounts Section again examines these bills and put up the same to the Principal for approval of payment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

1453

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the

institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to Institutional website	https://www.gpgcollegerajouri.ac.in/index.php
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1370

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1370

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

06

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

12

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural

activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

05

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college actively encourages student participation in its administrative, co-curricular, and extra-curricular activities. Students are involved through various means such as their participation discussions on institutional issues, addressing their grievances, decision making on several academics aspects, and actively engaging them in sports and cultural activities of the college.

To ensure student representation, the college has a formal students' body, formed and regularly elected in a democratic way. This body consists of a head boy, a head girl, and several secretaries representing different classes. The primary objective of the Students' Body is to safeguard student welfare and promote and coordinate extra-curricular activities, aiming for effective and cooperative management in the institution. It collaborates with the college administration in organizing programs, activities, and services that cater to the students' co-curricular, cultural, social, recreational, and educational interests. The Students Body serves as a platform for students to express their ideas, interests, and concerns to both teachers and fellow students. Furthermore, it plays a crucial role in developing students' leadership skills, providing

valuable experience, contributing to program planning and development, and promoting volunteering. Additionally, it fosters social awareness among students.

In addition to the main Students' Body, the college ensures student representation in major committees and groups such as IQAC, Sports Committee, Hostel Committees, and others.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College Alumni Association is a registered body that plays a vital role in the comprehensive growth of the institution. It boasts of a substantial membership of alumni who maintain regular communication and connection. Many of the college's former students, who are now actively involved in diverse sectors, actively participate to support and benefit their alma mater in various ways.

The college periodically invites its alumni to engage them in developmental and other relevant activities of the institution. Meetings of the Alumni Association are conducted within the college premises to address a wide range of issues encountered by the college, in addition to their regular functions. Former students of the college wholeheartedly contribute in various capacities to tackle the challenges faced by the institution. The college alumni, serving in different roles across various sectors, offer valuable guidance and counseling to the students on different occasions. Moreover, they generously contribute by providing technical expertise, moral support, and financial assistance to the institution. The annual meeting of the Alumni Association was hosted in the month of June and the decisions and the recommendations made therein were followed in letter and spirit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

It was a landmark day in the history of the Pir Panjal region when Government Degree College Rajouri was declared open on 6th of June 1981 by Jammu and Kashmir Government. Right from its inception, the mission of the college has always been empowering this region by providing holistic and secular education. The college caters to the needs of the twin districts (Rajouri and Poonch) of the Pir Panjal region.

Vision: The College promotes the advancement of academics/professional knowledge both in creation and

dissemination, by providing successful graduates and Postgraduates and continuously improving the learning environment to its constituents while maintaining high ethical, multicultural, and global standards.

Mission:

- To promote quality education that fosters student development with excellence in academics.
- To offer a wide range of choices for study at UG/PG Courses to students coming from different social backgrounds.
- To introduce innovative programs that will significantly contribute to the prosperity of the region.
- To develop balanced personality development of students through a wide variety of curricular and co-curricular activities
- To impart ethical values to the youth forensuring the harmonious functioning of society.

The vision and mission of the institution are reflected in governance by effective teaching and learning processes at par with ideals of quality education underlined by UGC more importantly the NEP 2020. The information is transmitted to the students, staff, and other stakeholders by way of Prospectus, the College website, and by displaying on the boards at prominent places within the College Campus on a regular basis.

File Description	Documents
Paste link for additional information	https://gpgcollegegerajouri.ac.in/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

At the beginning of each academic session, the first meeting of the teacher's council is held to frame the sub-committees related to academic affairs. Teachers propose their suggestions and after thorough discussions, the composition of each committee is nominated unanimously by the council. Every year, the composition of different committees is changed to ensure uniform exposure of duties for the academic and professional development of teachers. The Governing body, IQAC, and all sub-

committees have teachers' representatives, while the Governing Body, Anti-Ragging Committee, and Internal Complaints Committee have student representatives. All administrative committees include Non-teaching staff representatives. Participative management is ensured at the strategic, functional, and operational levels. The Principal, Governing body, Teachers' Council, and the IQAC are involved in defining policies & procedures, framing guidelines, rules & regulations pertaining to admission, examination, discipline, grievance, support services, finance, etc. Teachers share knowledge and expertise among themselves, students, and staff members while working on a committee. The Principal interacts with the affiliated university, government, external agencies & teachers and also maintains academic interactions with the concerned departments of the affiliating university. Students and office staff contribute significantly to executing academic, administrative, extension-related, and extracurricular activities. The college has adopted an online admission process and digital financial matters.

File Description	Documents
Paste link for additional information	https://gpgcollegerajouri.ac.in/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution has defined the strategic plan and works accordingly for effective deployment. The strategic plan (SP) are (1) SP1: To create teaching excellence in departments with optimal use of resources (2) SP2: To introduce research activities (Ph.D. programs) in the PG departments (3) SP3: To increase the number of faculty with Ph.D. qualification (4) SP4: To make the students more equipped in practical training and hands-on experience (5) SP5: To increase the percentage of students progressing to higher studies and jobs (6) SP6: To utilize alternating sources of energy by harnessing solar energy, improved waste management practices and make a green college campus by cleaning the campus and planting more trees. The report on the Deployment of the SPs is uploaded to the website. SP2 has been implemented successfully during the academic session 2020-21, Considering the research activities and faculty profile, the department has granted permission to

start research in the college. Some Universities have approved our teachers as research guides and co-guides. A central research laboratory has already been established out of the grants released by the Department of Science and Technology, GOI under the FIST Programme 2014. Research-related instruments and equipment have been procured for research activities in the college.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://gpgcollegerajouri.ac.in/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution is a government college and is fully controlled by the rules, regulations, and policies of the Government of Jammu and Kashmir. Recruitment, promotion, placements, transfers, and other service-related matters of staff are fully controlled by the Government of Jammu and Kashmir in accordance with the Jammu and Kashmir Government Service Rules. Recruitment of Faculty Members is done by the Government of Jammu and Kashmir on the recommendation of the Public Service Commission. Curriculum designing and examination patterns and modalities are decided by the affiliating university (University of Jammu). The institution involves the participation of Governing Body, Internal Quality Assurance Cell (IQAC), Teacher's Council, non-teaching staff, and Students' Union for implementation of the policies and guidelines. At the start of every session, the IQAC, Advisory, and Development committees of the college devise a plan of action for the betterment of academics and the development of the college. The college administration focused on the plan during the session for implementation of the plan. The College committees remain fully functional during the session. A slight disturbance has occurred in the implementation of the plan of action during 2020-21 due to Covid-19 however, the faculty has fully contributed through online mode. The college's local fund employees were involved in campus maintenance after following Covid-19 protocol during the period of Covid.

File Description	Documents
Paste link for additional information	https://gpgcollegerajouri.ac.in/
Link to Organogram of the institution webpage	https://gpgcollegerajouri.ac.in/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. All benefits of the Jammu and Kashmir Government Employees are applicable to the Teaching and Non-Teaching Staff of this institution. Some of them are listed below: • General Provident Fund (GPF) with nomination and loan facilities • Jammu and Kashmir Health Scheme for all medical benefits • Gratuity and Pension Scheme of Government of Jammu and Kashmir after retirement • Group Insurance cum Savings Scheme (GISS) • Child Care Leave, maternity and paternity leave for female and male teachers and non-teaching staff • Residential Quarter facility in the college campus

1. Faculty Members are provided duty-on-leave to participate in orientation programmes, refresher courses, short-term courses, seminars, workshops and other professional development programmes

2. Training programmes on soft skills for the teachers and non-teaching staff.

3. Workshops for Income Tax related issues faced by teachers and non-teaching staff.

4. Health awareness programmes.

5. Ramps and washrooms to cater to the needs of differently-abled employees.

6. Stress management through different recreational programmes such as the Celebration of Eid, Holi, Durga Puja, Cultural Programs, Teachers' Day, Annual Functions, etc.

File Description	Documents
Paste link for additional information	https://gpgcollegerajouri.ac.in/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

29

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Performance Appraisal System for teaching and non-teaching staff is followed as per the Government Guidelines:

Self-appraisal: The faculty submits a self-appraisal report in the form of an Annual Performance Report (APR) in the prescribed Performa at the end of every academic year which is evaluated by the Principal of the College and later on the same is reviewed by the higher authorities. The teacher maintains records of teaching, examination, college work, the performance of the committee in which the particular teacher work as a convener/member, research, and publications to calculate API scores, and the same is then filled in the APRs. The concerned employee has also to reflect on his/her contribution to campus development, sports, and other co-curricular activities in his / her APRs. These APRs are also considered for clearing probation as well as for the next placement/promotion of the employee/ faculty.

Students' feedback on teaching: At the end of every semester students give feedback about their course teachers which is analyzed by the Head of the department.

Staff Appraisal by HOD: At the end of every academic year, a report of the contribution of the staff members (teaching and non-teaching) of individual departments in College activities and their performance is reported by the Head of the Department.

File Description	Documents
Paste link for additional information	https://gpgcollegerajouri.ac.in/
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has constituted different committees to check and examine the Financial Transactions, development, management of landscape and purchases, requirement, and academics in the college. The funds are released by the State Government to develop the infrastructure and to meet the college expenses. The university grants commission also releases funds under developmental grants as the college is recognized under section 2(f) and 12(B) of UGC. Other agencies like DST also release funds for different projects. The funds released are

utilized in the College by the drawing and disbursing officer who is the Principal of the college. In the case of grants released by UGC, the utilization certificates regularly being sent to UGC duly audited by a Chartered Accountant (CA). The Audit and Finance department of the state Government also audits the accounts after every two years. The latest audit report is enclosed herewith. The Department of Accounts and Audit of the Government regularly checks and audits periodically.

File Description	Documents
Paste link for additional information	https://gpgcollegerajouri.ac.in/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a Government institution, the source of funds is from the Government of Jammu and Kashmir. The salary component of funds is fully under the jurisdiction of the Government of Jammu and Kashmir. Excluding the salary component, the institution applies to the government for administrative approval stating the justification and fund requirement for academic, physical, and sports facilities. Funds were also received under the RUSA Scheme and from the research projects. Departments, Central Library, and different units/cells apply to the Principal for the purchase/ maintenance of equipment, books and journals,

computers, contingencies, organizing events, and other requirements stating proper justification and budget. The Principal conducts meetings with the Departmental Heads/cells/units, Coordinator, IQAC, Secretary Teachers' Council, and Librarian to finalize the allotment of funds. Subsequently, the "Central Purchase and Tender Committee" performs all activities such as inviting tender/quotations, and preparing comparative statements and payments strictly following the Government Guidelines in all purchases. On receipt of the respective resources, concerned department/cell/unit verifies the same. While purchasing equipment/instruments it is always ensured that the installation charges and maintenance charges (within warranty period) are provided by the company, which delivers the equipment. Such clause is inserted in the work order of the equipment/instrument.

File Description	Documents
Paste link for additional information	https://gpgcollegerajouri.ac.in/
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Significant contributions made by IQAC during the current year:

1. Scrutiny and forwarding of the applications of 17 faculty members for promotion under the Career Advancement Scheme.
2. Implementation of an Online Feedback System from the stakeholders through the Management Information System (MIS) and the subsequent analysis and submission of the same with suggestions to the affiliating university and higher authority.
3. Organization of a series of webinars for students in collaboration with different departments of Government Colleges to sensitize the students towards the Indian democracy and civil society, philosophical aspects, social, curricular aspects, and environmental aspects.
4. Maintaining the Institutional Database and providing the same for the COVID-19 vaccination program, in response to

different government notifications, UGC, University of Jammu circulars, and for SC, ST, OBC, and Pahari-speaking scholarship portal information.

5. IQAC provided suggestions to the Principal to take necessary steps on different aspects such as filling vacant teaching posts, applying to the State Government for fund allotment for the procurement of protection equipment and consumables against COVID-19, subscription of online journals, waste management in the college campus and environment-friendly initiatives, fire-fighting arrangement and purchase of server to introduce the online issue of college journal.

File Description	Documents
Paste link for additional information	https://gpgcollegerajouri.ac.in/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC sincerely reviewed and suggested strategies to improve the quality of the teaching-learning process from time to time during the post-accreditation period. In 2019, the NAAC report suggested that computer-aided methods were not used by the teachers of the Humanities and the Commerce streams. IQAC suggested the procurement and installation of ICT tools for classroom teaching. Each department has been provided with desktops/laptops. LCD projectors to display power-point presentations in each department were installed. More than Sixteen classrooms have been renovated and converted to smart classrooms provided with a projector, podium, smart board, and well-furnished furniture. All teachers now use ICT-enabled tools for teaching. IQAC also organized a workshop for the designing and development of E-content. Subscription of E-journal and N-LIST for E-resources has been implemented. The feedback of students, teachers, alumni, and employers on curricular aspects is reviewed by the IQAC to provide suggestions for implementation such as the program outcomes and course outcomes uploaded to the institutional website, and orientation programs are also organized to make students aware of the learning outcomes. The effective mentoring mechanism was also implemented by the IQAC through proper notification.

Students convey their learning problems to the mentors, which are resolved.

File Description	Documents
Paste link for additional information	https://gpgcollegerajouri.ac.in/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gpgcollegerajouri.ac.in/
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The concept of gender equity refers to "fairness of treatment for both women and men, according to their respective needs. This may include equal treatment or treatment that is different but which is considered equivalent in terms of rights, benefits, obligations and opportunities" Education deals with formation of habits of human beings. If so, we need education

seriously to focus on promoting the equal participation of women and men in making decisions; reducing enrolment gap between women's and men's access; giving equality in learning process, educational outcomes and external results; and providing equal benefits for both sexes. Gender equity in education means that males and females have equal opportunities in terms of economic, social, cultural, and political developments. If gender equity is exactly achieved this will contribute to future of girls and boys more than approaches men-centered, and girls will get benefits from public and domestic life as much as boy.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

College is committed to "zero waste" and reducing the environmental impact of its activities through its philosophy of "reduce-reuse-recycle". A prudent budgeting approach is adopted in what we purchase as a first step towards reducing waste. Over the years, the college recycling scheme has

included office stationery, electronics, laboratory material and furniture.

- **Solid waste:** The entire plantation of on the campus is organically nurtured from the Solid waste management produced from the bio waste from the College campus. College is produced at the campus from the bio waste matter of the college as organic nutrients for the plantations with the firm endeavour of promoting recycling of waste and dissemination of the practice of organic farming. The eco-friendly waste management system involves a magnetic flux created with controlled oxygen presence which ensures the complete combustion of waste decomposing municipal solid waste material. During the destruction process there is no dour, flies or leaching of contaminants.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered

vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software,	E. None of the above

**mechanized equipment 5. Provision for
enquiry and information : Human
assistance, reader, scribe, soft copies of
reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great fervour the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, Lal Bahadur Shastri. On birth anniversary of Sardar Vallabhbhai Patel on October 31, institution celebrates Rashtriya Ekta Diwas (pledge is taken by staff and students on National Integration Day) every year. Online essay competition on the theme "life and contributions of Mahatma Gandhi" on Oct.2nd 2021. Online quiz Competition on indian constitution and fundamental rights on the constitution day Nov. 26, 2021, Covid 19 Awareness Campaign May-2021, Online Debate Competition on World no Tobacco Day May 31st 2021, Online Essay and Poster Competition, on the theme "Yoga for Immunity Boosting and various Yog Asanas with their benefits", June 21,2021.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

www.gpgcollegerajouri.ac.in

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/ organizes national and international commemorative days, events and festivals. National festivals play an important role in planting seed of Nationalism and Patriotism among people of India. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.STUDENTS QUALITY CIRCLE

To identify advanced and slow learners among students is one of the objectives. Advanced learners help in improving the quality of slow learners through various learner centric activities.

Advanced learners get an opportunity to reach a higher level of Excellency. Gradually the slow learners transform into students with improved excellence. To map the transition rate of learning abilities among the students is another objective.

2.Improving Teaching - Learning Process

- The syllabus coverage in some cases is being hurried and towards the end of the semester where information are being crammed at once. This sluggish coverage initially and hurried coverage later should be avoided giving enough time to student in comprehending the topics and assimilating the facts.
- The teachers find it difficult to keep pace with the techno - savvy student learners. It has become essential for some of the teachers to adapt to the latest pedagogic styles and include ICT in class room teaching. The mismatch between the student learner and the teacher in the use and comfort of handling varieties of tools available for teaching - learning needs to bridge.

File Description	Documents
Best practices in the Institutional website	www.gpgcollegeerajouri.ac.in/Bestpracties.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Performance of the Institution in one area Distinctive to its Priority and Thrust The College has provided tremendous thrust and priority to its Program of Diversity Inclusion and Integration - an area distinctive to the Vision of the College. The Vision of the College is to educate, enable and empower young women, including foreign women students from different countries that form a significant section of the student community in the College. To acclimatize the foreign students and bridge the knowledge and language gap, communication classes are organized by the College for them through International Students Desk. The College emphasizes the need to mainstream the marginalized and weaker sections of students to

ensure justice and equity in society. The Mission is to steer the education it offers not only towards the pragmatic goal of employability, but also to build a life of the mind and sensitize and orient its students to the service of the community, in the quest for a better life for society and the world that we inhabit. The College follows a proactive financial aid policy and 'Need Blind Admission Policy', organizes courses in the teaching-learning of English Language and ICT skills for Economically Weaker Sections.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Academic calendar will be prepared by IQAC and calendar committee for Annual and Semester pattern.
2. IQAC will ensure that Departmental Calendars of Activities (Academic and Co-curricular) are prepared and followed by every department.
3. IQAC will ensure that Teaching plans are available and meticulously followed in every department,
4. Objectives of the curriculum will be achieved by departments and ensured by IQAC.
5. IQAC will ensure that Study tours, field visits, group discussions and seminars are conducted in various departments.
6. At least 1-2 Sensitization programmes/ courses on cross cutting issues like gender, environment, human values and professional ethics will be organized.
7. One value added course will be introduced.
- 8 Number of field projects for students will be enhanced. (for UG & PG).